

April 17, 2025

D-2025-Quality Incentive Program-006

TO: REGIONAL CENTER EXECUTIVE DIRECTIONS

SUBJECT: QUALITY INCENTIVE PROGRAM – PROVIDER DIRECTORY LUMP SUM
INCENTIVE PAYMENTS (WAVE 1)

As described in the Department of Developmental Services' (Department) September 2024 [correspondence](#), the Department has been collecting data and registering service providers in the Provider Directory, which is the online portal that will be used to input, store and view information about service providers statewide.

This directive provides instructions to regional centers for distributing lump sum incentive payments to service providers who completed both Steps 1 and 2 of the Provider Directory for vendor numbers validated in the online portal through November 30, 2024. The Wave 1 lump sum incentive payment is calculated using the incentive tiers outlined on page 3 in the September 2024 [correspondence](#).

The Department will conduct a final review of provider directory activity at the end of April to confirm any additional vendors eligible for one-time payments.

Incentive Payment Processing

Regional centers are expected to issue incentive payments within 90 days of this directive. Payments should be made under fiscal year (FY) 2024/2025 according to the subcode shown in the spreadsheet workbooks (PD1) uploaded to the Regional Center Portal SharePoint site.

All payments made under the QIP are subject to fiscal review and/or audit. Please share these instructions with your administrative and fiscal staff responsible for issuing payments to providers.

Service providers, individuals, or families should contact their regional center with any questions. Questions from regional centers regarding the Provider Directory may be directed to providerdirectory@dds.ca.gov. Questions from regional centers regarding the Provider Directory lump-sum incentive payments may be directed to QIPquestions@dds.ca.gov.

Sincerely,

Original Signed by:

AARON CHRISTIAN
Acting Chief for Population Risk, Quality Assurance, and Data Operations

cc: On following page

cc: Regional Center Administrators
 Regional Center Directors of Consumer Services
 Regional Center Community Service Directors
 Association of Regional Center Agencies
 Pete Cervinka, Department of Developmental Services
 Carla Castañeda, Department of Developmental Services
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