DDS

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TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: 2024-25 ANNUAL PURCHASE OF SERVICE REPORTS

Each year, the Department of Developmental Services (Department) collaborates with regional centers to collect and publish the purchase of service (POS) data. The Annual POS Reports promote transparency in how services are delivered across different communities, as required by Welfare and Institutions Code (WIC) Section 4519.5. The data includes:

- Service expenditures, authorizations, and utilization
- Service usage broken down by age, race, primary language, and residence type
- A summary for each regional center, published on the Department's website by December 31.

New and Updated Data Definitions
In 2025, regional centers started collecting demographic information using new response options for race, language, and residence. The updated data definitions can be found in the resources listed below:

- Race Categories
- Preferred Language Categories
- Residence Codes
- Standardizing Regional Center Procedures: CA Department of Development Services

The Department plans to use the new data definitions in this year's Annual POS Reports. The Department remains committed to providing high-quality data and will follow the timeline below to allow time for review and refinement. This timeline is essential to allow for thorough data processing and validation, de-identification review and approval, and to ensure compliance with the legal reporting deadline of December 31.

Timeframe	Task
July – August	Report design updates
September – November	Data processing and validation
November – December	De-identification, review, and approval
December	Report dissemination

The Department will continue to keep regional centers informed of any changes to the reporting process. For additional information, please contact the Research and Data Analytics Branch via email at research@dds.ca.gov.

Sincerely,

Original Signed by:

ANN NAKAMURA
Branch Chief
Research and Analytics Branch

cc: Regional Center Administrators
        Regional Center Directors of Consumer Services
        Regional Center Community Services Directors
        Association of Regional Center Agencies
        Ernie Cruz, Department of Developmental Services
        Tiffani Andrade, Department of Developmental Services