

DEPARTMENT OF DEVELOPMENTAL SERVICES

1215 O Street, MS 7-30
Sacramento, CA 95814
TTY: 711
(916) 654-1958



June 18, 2025

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: FISCAL YEAR 2025-2026 WORK ACTIVITY PROGRAM
SERVICES MAXIMUM BILLING DAYS NOTICE

This notice is to inform you of the schedule of maximum billing days for Work Activity Program (WAP) services in Fiscal Year 2025-2026, pursuant to California Code of Regulations (CCR), Title 17 section 58880.

The following is the monthly and maximum total billing days for Fiscal Year 2025-2026:

Month	Billable Days
July 2025	22
August 2025	21
September 2025	21
October 2025	22
November 2025	18
December 2025	22
January 2026	20
February 2026	19
March 2026	22
April 2026	22
May 2026	20
June 2026	21
Total	250

“Building Partnerships, Supporting Choices”

Regional Center Executive Directors
June 18, 2025
Page two

The following holidays are recognized for Fiscal Year 2025-2026:

Holiday	Date Observed
Independence Day	July 4, 2025
Labor Day	September 1, 2025
Columbus Day	October 13, 2025
Veterans Day	November 11, 2025
Thanksgiving Day	November 27, 2025
Christmas Day	December 25, 2025
New Year's Day	January 1, 2026
Martin Luther King's Birthday	January 19, 2026
Washington's Birthday	February 16, 2026
Memorial Day	May 25, 2026
Juneteenth	June 19, 2026

Please share this information with appropriate regional center staff and the WAP service providers vendored by your regional center.

CCR, Title 17, Section 58880 permits vendors to vary from this schedule provided that the maximum of 250 billing days is not exceeded, and the vendor sends a revised schedule to the vendoring and user regional centers' office(s). Payment for these services will be based upon this schedule unless vendor changes are submitted by July 31, 2025, to the appropriate regional center(s). Vendors may use the attached change form to report any revisions to the schedule.

If you have questions regarding this correspondence, please contact Michael Luna, Chief of the Work Services Section at (916) 654-2208 or Michael.Luna@dds.ca.gov.

Sincerely,

SONYA FOX
Employment Branch Manager

Enclosure

cc: Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors

Amy Westling, Association of Regional Center Agencies
Yang Lee, Department of Developmental Services
Jim Knight, Department of Developmental Services
Ernie Cruz, Department of Developmental Services
Michael Luna, Department of Developmental Services
Michael Clay, Department of Developmental Services
Stephanie Crist, Department of Developmental Services

FISCAL YEAR 2025-2026 WORK ACTIVITY PROGRAM SERVICES MAXIMUM
BILLING DAYS NOTICE AND CHANGE FORM

For Submitting Changes to regional center.
Vendor ID #: _____
Contact: _____

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CCR, Title 17 section 58880 permits vendors to vary from this schedule provided that the maximum of 250 billing days is not exceeded, and the vendor sends a revised schedule to the vendoring and user regional center(s). Changes to the schedule must be submitted by July 31, 2025, to the appropriate regional center(s).

You may use this document to report any revision to the schedule. To do so, please cross out the number of days to change, then enter the new total number of days next to that month, enter your vendor information in the box above, and return the letter to the vendoring and user regional center(s).

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July 2025	22
August 2025	21
September 2025	21
October 2025	22
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