FY 2025-26 Guidelines for the Regional Centers

Office of Community Development
Community Placement Plan (CPP) and
Community Resource Development Plan
(CRDP)





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Attachments

- Attachment A, Welfare and Institutions Code Sections 4418.25 and 4679
- Attachment B, Instructions for Requesting Health and Safety Waiver Exemptions, September 13, 2018
- Attachment C, Statewide Specialized Resource Services, September 26, 2012
- Attachment D, Modification Request Form
- Attachment E, Monthly Regional Center Report
- Attachment F, CPP/CRDP State Claims Processing/Reconciliation Protocol
- Attachment G, FY 2025-26 Regional Center Claims Reimbursement Form
- Attachment H, FY 2025-26 Regional Center IMD Placement Claim Form

SECTION 1: Program Summary

1.1: Background

The Department of Developmental Services (Department) has statutory responsibility to ensure that individuals with developmental disabilities live in the least restrictive setting, appropriate to their needs. Under the authority of Welfare and Institutions Code (WIC) Section 4418.25 and Section 4679 [Attachment A], the Department shall establish policies and procedures for the development and submission of annual Community Placement Plan (CPP) and Community Resource Development Plan (CRDP) funding proposals by regional centers.

1.2: Goals

The Department's goals for the CPP and the CRDP is to be responsive to the changing needs of individuals receiving services through California's developmental disabilities services system and enhance the capacity for community services.

The CPP and CRDP are designed to support four of the Department's goals:

Goal One: Develop services that are person-centered, specialized and represent cultural and linguistic diversity throughout the regional center's catchment area.

Goal Two: Develop systems to ensure that quality services and supports, in the least restrictive environment, are provided to individuals in the community.

Goal Three: Expand the availability, accessibility, and types of services and supports to meet current and future needs of individuals and their families in the community.

Goal Four: Develop services that are individual-driven and outcome-based to ensure personalized support that aligns with each person's unique goals, needs, and aspirations, leading to meaningful improvements in quality of life.

1.3: Priorities

Proposals submitted by the regional center should be driven by the outcomes of annual comprehensive and updated assessments of individuals residing at Porterville Developmental Center (PDC), Canyon Springs, Institutions for Mental Diseases (IMD), or out-of-state, and the current and emerging needs of their community. The proposals may reflect collaborative efforts between the regional center(s), the individual and their family, PDC or Canyon Springs, and the regional resource development project, with consideration of stakeholder input.

The Department encourages collaborative proposals between two or more regional centers to develop specialized resources to meet the statewide needs of individuals who have complex needs. Regional centers shall ensure that proposed and approved projects include principles of person-centered service planning and that funded services are culturally and linguistically appropriate to the population served by the regional center. [WIC Section 4679(a)]

The Department's statewide priorities for development of the CPP and the CRDP include the following, as applicable, to align with community engagement, needs and preferences, informed by data:

- Safety Net: The updated Safety Net Plan was submitted to the legislature by January 10, 2023, pursuant to WIC Section 4474.16 (a)(1). The plan provides updates to the Safety Net Plans of 2017 and 2020 and provides an overview of the significant progress made to implement system-wide changes and programmatic improvements to California's continuum of safety net services for individuals with intellectual and developmental disabilities (I/DD), as well as plans for addressing future needs in the community.
 - Development of safety net, crisis, and support services that align with the Safety Net Continuum;
 - Evaluation of inventory of individual crisis services such as mobile crisis teams and/or wrap around services;
 - Development and/or identification of community living options and other supportive services for individuals transitioning from PDC, Stabilization Training Assistance Reintegration (STAR) homes, Canyon Springs, Institutions for Mental Disease (IMD);
 - Development of Safety Net living options for individuals transitioning from out-of-state placements (including youth not funded by regional centers), carceral settings, or crisis services, ensuring alignment with comprehensive assessments;
 - Development of service options that align with supporting the changes needed for safety and accountability in response to mental health crises and interactions with law enforcement.
 - Development of training programs to educate professionals and families involved in the intellectual and developmental disability community.

Specialized Services

- Supporting individuals with high support needs in their own homes or other preferred living options;
- Meeting individual and community needs for developing specialized services, including regional community services for individuals with challenging service needs, as well as the needs of our aging population;

- Expand and enhance services tailored to Deaf, hard of hearing, and Deafblind individuals by increasing inclusive residential options, Deaf-centered employment training, American Sign Language fluent service providers and Direct Support Professionals, specialized interpreter training;
- Development of services and/or resources for individuals with autism, including behavioral respite programs, mental health support, speechlanguage and evidence-based communication services, and educational programs that promote healthy social development;
- Community Crisis Homes (CCH) and Enhanced Behavioral Supports Homes (EBSH) for adults and children; Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN); Group Home for Children with Special Health Care Needs (GHCSHN);
- Specialized residential options for children, or adults with unique medical and/or complex needs;
- Supports to individuals with Down Syndrome and at risk for early onset of dementia;
- Meeting the needs of the aging population and those with aging caregivers;
- o Specialized services not covered by generic resources, such as:
- Dental services
- Behavioral health services and supports;
- Services and supports for substance abuse;
- Utilize cross-system partnership.

Training

- Training and education programs that meet individualized needs;
- Training that assists individuals in navigating through benefits associated with employment.

Housing

- Development of Housing Developer Organization (HDO) properties, where an HDO is a model that establishes housing dedicated strictly for the use by individuals with intellectual and developmental disabilities, with the provision of services and supports being separate from the HDO property ownership;
- Accessory Dwelling Units, utilizing HDO development and ownership;
- Affordable and permanent housing.

Additional Priorities

- Expansion of resources (may include technology and/or equipment) and opportunities to access resources to reduce disparity between populations, and enables individuals to access and benefit from the services;
- o Employment;
- Early Intervention Services;
- Social and recreational services that are inclusive and culturally and linguistically competent.

SECTION 2: CPP and CRDP Proposal Process

2.1: CPP Proposal Submissions

Fiscal Year (FY) 2025-26 CPP proposals for Start-Up must be justified based upon the regional center's comprehensive analysis of individuals residing at PDC and Canyon Springs and historical and projected transitions from state-operated services; individuals residing in IMDs; individuals residing in acute psychiatric facilities beyond what is therapeutically necessary; and other service development needs, as identified as priorities of CPP. When developing a new CPP proposal, consideration should be given to all projects currently in progress and the regional center's ability to complete those projects. The regional center should clearly state the current state-operated population and the corresponding placement level, as well as each regional centers' need to develop new and innovative service models.

Each proposal submitted by the regional center shall be driven by the principles of person-centered planning and be culturally and linguistically appropriate to the individuals served by the regional center. [WIC Section 4679(a)]. It should also include the community capacity and needs for all crisis services including residential services, wrap-around services, and available crisis teams.

2.2: CRDP Proposal Submissions - Regional Center's Stakeholder Input

At least two weeks prior to a regional center submitting its CRDP funding proposal(s) to the Department, the regional center shall post its priorities for the CRDP proposal(s) on its website, as informed by the stakeholder process, to allow for any final stakeholder input. [WIC Section 4679 (c)]

CRDP funding requests shall include information received from the regional center's meaningful outreach activities that seek the input of stakeholders representing the diversity of the regional center's catchment area, including, but not limited to, individuals, family members, providers, and advocates. The proposal must identify the stakeholders with whom the regional center consulted and include information on how the regional center incorporated the input of stakeholders into its CRDP funding request. [WIC Section 4679(c)]

2.3: Start-Up Funding Requests

Start-Up funds are designed to support the development of new and innovative resources that align with organizational goals. These funds are intended to supplement, but not fully cover, the total cost of development. To ensure project viability, vendors are required to demonstrate financial capacity by identifying additional funding sources.

The Department's ability to fund Start-Up proposals is dependent upon sufficient appropriation of funds; therefore, the regional center must prioritize the proposed projects and provide supporting information of identified need for each proposal. In addition to community input, the regional center shall include applicable data to support their request, individual growth trends or changes in individual demographics or service needs. Regional centers are encouraged to address current and future needs based on assessed trends. [WIC Section 4679(d)]

FY 2025-26 funding proposals shall include the following information:

- Identification of community resources needed;
- The results of the outreach activities (e.g., community meetings, internet postings, etc.), identifying the stakeholders consulted and how the information received from the stakeholder input was incorporated into the proposal request;
- A justification for funding requests driven by data collection; how the regional center will track quantitative data, monitor development, and assess outcomes.

2.4: Proposal of HDO Projects - "Buy It Once" Model

The regional center may request from the Department, approval for Start-Up funds for the purchase of permanent housing through an approved HDO. Proposals requesting Start-Up funding for the acquisition of real estate, must meet the most current CPP Housing Guidelines.

The 2025-26 Housing Guidelines identify several CPP/CRDP housing milestone documents that the regional center is required to submit to the Department following the completion of residential project milestones. The Department requests receipt of these documents to ensure the restriction of homes for the exclusive use by individuals with developmental disabilities, the protection of State funds, and the timely completion of residential projects.

Consistent with applicable CPP Housing Guidelines, the regional center is required to provide CPP housing milestone documents, including, but not limited to, the Restrictive Covenant, updated budget documents, certification of CPP fund reconciliation, executed long-term lease agreement, executed property management agreement, and annual report with attached accounting of replacement reserve fund. For a complete listing of required documents, refer to the CPP Housing Guidelines. (https://www.dds.ca.gov/services/cpp/)

All services purchased for CPP and CRDP Start-Up projects must be eligible for Federal Financial Participation (FFP) unless otherwise approved. Additionally, all projects proposed will need to demonstrate compliance with the Home and Community-Based Services (HCBS) Final Rule.

The Department's ability to fund Start-Up proposals is dependent upon sufficient appropriation of funds; therefore, the regional center must prioritize the proposed projects and provide supporting information of identified need for each proposal. In addition to community input, the regional center shall include applicable data to support their request, individual growth trends or changes in individual demographics or service needs. Regional centers are encouraged to address current and future needs based on assessed trends. [WIC Section 4679(d)]

FY 2025-26 funding proposals shall include the following information:

- Identification of community resources needed;
- The results of the outreach activities (e.g., community meetings, internet postings, etc.), identifying the stakeholders consulted and how the information received from the stakeholder input was incorporated into the proposal request;
- A justification for funding requests driven by data collection; how the regional center will track quantitative data, monitor development, and assess outcomes.

2.5: Bed Designations

Residential Start-Up projects funded by CPP funds must have number of beds dedicated to individuals residing in a state-operated facility, an IMD, a Skilled Nursing Facility, and/or individuals residing out-of-state, based on the regional center's current population in each of these settings. The Department may require priority use of the resource to be made available to another regional center.

CPP funded homes designated for CPP transitions shall only be used according to approved bed designations. However, exceptions may be approved by the Department through a request. The Regional Center must submit a modification request to release the bed [Attachment D] prior to the bed utilization that is different from the approved usage.

2.6: Proposal Submission Timeline

FY 2025-26 CPP/CRDP proposed plans are due to the Department within 45 calendar days from the release date of these Guidelines.

2.7: Approval Process

The Department will review the FY 2025-26 CPP/CRDP proposals in their entirety and approve the request(s) based on feasibility, reasonableness, the justification for the resources, alignment with statewide priorities, FFP eligibility of services, and availability of funding. If the Department determines approval of the regional center's FY 2025-26 CPP/CRDP Plan, the Department will issue the approved plan worksheet to the Regional Centers.

SECTION 3: Approved Plan

3.1: Approved Plan Website Posting Requirement

Approved Proposals: Each regional center's approved proposals shall be posted on the regional center's website and the department shall post links to each regional center's approved proposals on its website. [WIC Section 4679 (e)].

3.2: Request for Proposal (RFP) Process

The regional center must identify a vendor utilizing the "Request for Proposal" (RFP) process, consistent with the regional center's Board- approved policies. The RFP must be posted within 45 calendar days from receipt of the approved plan. If an extension to this timeline is needed, the regional center must discuss with and obtain the Department's approval.

3.3: Start-Up Contract Process

The regional center must complete an executed contract by June 30, 2026. The fully executed contract must be submitted to the Department within 90 days of contract execution. The contract must contain the following components: Identify the vendor accountability for the expenditure of funds consistent with the contract terms and for program outcomes.

3.4: Vendor's obligation of service

The vendor's obligation of service to individuals with developmental disabilities for a specified length of time;

- For Non-HDO projects, services must be provided for a minimum of (10) years.
- For HDO projects, services must be provided for a minimum of (5) years.
 - In the event a project cannot be completed or provide services for the minimum length of time, the regional center may be required to recover the Start-Up funds from the vendor and the funds must be returned to the Department;
 - Upon completion of the project, all unexpended contracted funds will be recouped by the regional center and returned to the Department.
 - If the original contract has been amended, the most recent contract may be requested by the Department.

3.5: Occupancy

Homes are to be developed with single occupancy bedrooms. (Only with prior Department approval, homes may be developed with double occupancy bedrooms to accommodate individual preferences). Enhanced Behavioral Supports Homes (EBSH) require a capacity of four (4) unless the Department approves an alternative capacity.

Once a residential service is developed, or when a facility is licensed, it should be fully occupied within 90 days. Provider Start-Up funds may be used for this transition period. Use of Provider Start-Up funds beyond the 90-day period may be permitted only with the Department's written approval. Once the home has been fully operational, subsequent vacancies cannot be funded through CPP or CRDP.

SECTION 4: HDO Requirements

4.1: Permit Process

If the HDO receives CPP/CRDP funds to renovate or construct a property for the benefit of individuals, the RC-HDO contract must contain a provision that requires the HDO to submit plans to obtain permits from the local jurisdiction within four (4) weeks of the close of escrow.

SECTION 5: Licensing Requirements

5.1: Delayed Egress and Secured Perimeter

Homes that will be utilizing a delayed egress device or a delayed egress device in combination with a secured perimeter, will require proof to the Department of a visit from the fire marshal before plans are submitted to the city planning department, showing preapproval of the plan:

(https://www.cdss.ca.gov/cdssweb/entres/forms/English/LIC9092.PDF)

SECTION 6: Modification Requests

6.1: Modification Request Submissions

The regional center must submit a completed Modification Request Form [Attachment D], along with all relevant documentation necessary to support and implement the requested changes. The Department will review all modification requests in accordance with the review standards. Regional centers must not implement any significant changes to approved projects without obtaining prior written approval from the Department.

Once a modification request is approved in writing, the regional center must continue to demonstrate and maintain satisfactory performance, as defined in the applicable guidelines and performance criteria.

The significant change includes, but is not limited, to:

- 1. Additional Renovation Funds: These may be for unanticipated renovation or construction costs, including, but not limited to person-centered modifications, environmental hazards, local planning requirements, etc.
 - o Bid Submission Requirement: Prior to initiating any additional property renovations exceeding \$15,000 per-item, the regional center shall ensure that the Housing Development Organization (HDO) obtains a minimum of two itemized bids for the proposed renovations. The HDO must provide these bids to the regional center to facilitate the identification and selection of the most cost-effective option. The Department reserves the right to review the submitted bids in collaboration with the regional center and the HDO, as deemed necessary.
- 2. Additional Holding Costs: Holding costs are limited to the following allowable expenses: debt service (monthly mortgage payments), property taxes, utilities, landscaping, and property insurance. No other costs may be included or reimbursed as part of holding costs without prior written approval from the Department.
- 3. Additional Service Provider Funds: Additional Start-Up funding request for the Service Provider.

- 4. Bed Release Request: The regional center must obtain prior written approval from the Department before utilizing any bed for a purpose other than its originally approved designation. No changes to bed use may be implemented without authorization from the Department.
- 5. Others: Development type change, Capacity change, Change of address and location of the property, etc.

SECTION 7: Monthly Regional Center Reporting and Transition Meetings

7.1: Monthly Regional Center Reporting

Regional centers are required to report on the progress of development and transition activities during monthly meetings with the regional center and the Department, in addition to bimonthly transition meetings between the regional center, the Department and the regional project (and the IMD, if applicable). The Department will work with regional centers to complete monthly worksheets [Attachment E] with updated information that shall include, but not be limited to, the following:

- Start-Up activity:
 - Status of In-Progress projects.
 - Projected service date and actual service date.
 - RFP posted date and Executed contract date.
 - Anticipated and Actual Close of Escrow date.
 - Permit submission date and status.
 - Construction start/completion date and status update.
 - Licensing process and completion update.
 - Department certification process and completion update when applicable.
 - Vendorization status.
 - Development updates and modifications when applicable.
 - Amount(s) expended or updated estimate(s) when applicable.

7.2: Transition Meetings

Regional centers are required to report every other month, or more frequently, if necessary, on the progress of development and transition activities associated with individuals residing in PDC, Canyon Springs, and an IMD. The Department will work with regional centers to complete progress worksheets with updated information that shall include, but not be limited to, the following:

PDC and Canyon Springs Transition Meeting

- Transition activity status and update.
- Assessment activity that identifies the dates of completed comprehensive assessments.
- Successful meet and greet date.
- Transition planning meeting and transition review meeting date.
- Projected transition date and actual movement date.
- Transition planning meeting and transition review meeting date.

IMD Transition Meeting

- Names of individuals who were admitted to an IMD and the date of admission;
- Transition activities and the projected dates when individuals are ready to transition to the community;
- Dates of completed assessments for each individual residing in an IMD, including additional assessment activity if placement at the IMD is beyond six months;
- Requirement to adhere to and provide updates related to WIC Section [4648(a)(10)(C)(iii)(iv)(v)].
- Effective January 1, 2020, the exceptions in WIC Section 4648(a)(9)(C)(ii) regarding IMD placements due to emergencies no longer apply, and the prohibition in WIC Section 4648(a)(9)(C)(i) does not apply to acute crises when a consumer meets specific conditions as defined by WIC Section 4648.
- Individual shall not reside in an IMD longer than six months before being placed into a community living arrangement, unless, prior to the end of the six months, all of the criteria listed in WIC Section 4648 occurs. An individual's placement in an IMD shall not exceed one year unless certain circumstances occur. In that case, the regional center may request from the court an extension of the commitment, not to exceed 30 days [WIC Section 4648].

SECTION 8: Assessment Requirements

8.1: Comprehensive Assessments

Comprehensive assessments assist with planning for services in the community, and therefore shall be completed through person-centered practices, and are required as follows:

- PDC: Regional centers shall complete an updated comprehensive assessment for each individual residing in a developmental center (DC) who is not committed pursuant to Section 1370.1 of the Penal Code. The updated comprehensive assessment shall identify the types of community- based services and supports that are available and/or needed for each individual. Updates to the comprehensive assessment are required on an annual basis as part of the individual program planning process for as long as the individual resides in the DC. [WIC Section 4418.25(c)(2)]
- <u>Canyon Springs</u>: Updates to the comprehensive assessment are required on an annual basis as part of the individual program planning process for as long as the individual resides in the DC. [WIC Section 4418.25(c)(2)]
- <u>STAR Homes</u>: A comprehensive assessment for individuals who are admitted to a STAR home shall be completed within 30 days of admission. If an individual resides at a STAR home longer than six months, the regional center shall complete an additional comprehensive assessment. [WIC Sections 4418.7(e)(1) and 4418.7(e)(3)(A)(i)]

<u>IMDs</u>:

- Initial Comprehensive Assessment: If the RC does not expect the individual to transition back to a community setting within 72 hours, the RC shall complete a comprehensive assessment in coordination with the IMD staff to include the identification of the services and supports needed for crisis stabilization and the timeline for identifying or developing the services and supports needed to transition the individual back to a community setting. [WIC Section 4648(a)(10)(C)(v)(I)(ib)]
- o 6 months Updated Comprehensive Assessment: The individual shall not reside in an IMD, longer than 6 months unless, prior to the end of the six months, all of the criteria listed in WIC Section 4648 occurs. One of the criteria is the RC has conducted an additional comprehensive assessment based on current information and determines that the individual continues to be in an acute crisis. [WIC Section 4648(a)(10)(C)(v)(III)(ia)]
- Out-of-State: A comprehensive assessment shall be completed by the regional center prior to submitting a request to fund for out-of-state services and for any extension beyond the initial six months. [WIC Section 4519(a)]

SECTION 9: Placement Funds

9.1: Placement Funds Summary

CPP placement funding is available for individuals who currently reside at PDC, Canyon Springs, an IMD, a skilled nursing facility (SNF), or are receiving services out-of-state and are projected to move to the community within California. Planned transition of an individual into a licensed facility must be preceded by a person-centered plan that demonstrates the individual's purposeful choice of that residential option.

For tracking and utilization purposes, each placement will be identified as "SO" (State-Operated, which includes PDC and Canyon Springs), "IMD", "SNF" or "OOS" (out-of-state). Placement funding shall be based on projected service and support costs for those individuals projected to be transitioned and be placed in FY 2025-26 and include only costs associated with transitioning and maintaining an individual previously living at PDC, Canyon Springs, an IMD, a SNF, or an out-of-state placement.

For individuals transitioning from an IMD or out-of-state environment, only transition and placement costs that exceed the prior regional center-funded services will be funded through CPP. If an interdisciplinary team identifies a service provider, and the established rate is not adequate to safely support the transition, the regional center may submit a Health and Safety Waiver request to the Department prior to the individual's transition [Attachment B]. The Department will prioritize review of these requests to facilitate transition of an individual from a more restrictive to a less restrictive setting.

SECTION 10: Operation Funds

10.1: Approval Process

Operations (OPS) funding is one-time only and must be used exclusively as approved. The amount funded in one fiscal year will not automatically be funded in the next fiscal year. Approval of OPS funding will be based on several factors, including the regional center's past CPP/CRDP performance, the number of Start-Up projects the regional center has in progress and is requesting, and the proposed number of individuals for whom the regional center plans to provide services (including transitions into the community from a restrictive environment, transitions of individuals within the community, and assessments).

OPS funding must be used for regional center employees and/or consultants specific to CPP/CRDP activities only and cannot be used to fund operations/administrative costs for other purposes.

The regional center must provide the Department with the following information for each person dedicated for CPP/CRDP purposes:

- 1. Name, for continued positions, or TBH (To Be Hired);
- 2. Projected hire date;
- 3. Clarification whether the position's funding is proposed to support which of the three categories: Regular CPP, Developmental Center/Closure Ongoing Workload, or Specialized Home Monitoring;
- 4. Position title:
- 5. Whether position is new or continued;
- 6. Whether position is an employee or a consultant;
- 7. Proposed Full Time Equivalent (FTE) increment as 0.25, 0.50, 0.75 or 1.0 FTE;
- 8. Monthly position amount;
- 9. Description and justification for the position

10.2: Timeline – Operations Funding

As part of ongoing compliance and data accuracy efforts, Regional Centers are required to participate in an annual verification process as initiated by the Department.

Upon notification from the Department, each Regional Center must review the provided worksheet to verify the accuracy of the information included. Regional Centers are required to verify, update as necessary, and return the completed worksheet to the Department within 30 calendar days of receipt of the request.

SECTION 11: Allocations

11.1: Allocation Protocols

The Department will allocate POS and OPS funds based on plan implementation and verification of progress. Failure to demonstrate progress on the regional center's current plan may affect future funding to the regional center. Any unspent funds shall revert to the State General Fund.

The allocation process is described as follows:

- 1. Start-Up: Once the Department approves the regional center's Plan, funding for POS Start-Up, will be allocated in the subsequent allocations.
- 2. Operations: All positions approved in FY 2025-26 will be allocated at 100 percent in the first allocation. Following the receipt of the verified and edited worksheets from the regional centers on an annual basis, the Department may adjust subsequent allocations.
- 3. Placement: Placement funds will be initially allocated at 50 percent in the first allocation amendment of what was approved in FY 2024-25 claims, then subsequently funded based on actual POS costs at various points during the year. Adjustments will be made at year-end to reflect actual reconciled placement and assessment costs.
- 4. Assessment: Allocated based on approved Uniform Fiscal System (UFS) claims, usually allocated in the 2nd allocation cycle of the current Fiscal Year.

SECTION 12: Claims

12.1: Claim Protocols

An integral part of the CPP and CRDP is the monitoring and reconciliation of claims submitted by the regional center. Claims will be reconciled to the State Claims File of the Uniform Fiscal System (UFS) and monitored based on the regional center's use of approved allocated funding. The regional center will be required to claim in the manner allocated.

- Purchase of Services (POS)
 - POS CPP Start-Up
 - o POS CRDP Start-Up
 - o POS Assessment
 - POS Placement
 - NOTE: Non-CPP Start-Up should not be claimed through CPP or CRDP
- Operations (OPS)
 - o OPS Regular
 - OPS Developmental Center Closure/Ongoing Workload
 - NOTE: Specialized Home Monitoring should not be claimed through CPP or CRDP

All claim submissions must be accompanied by sufficient details to support the claims.

IMPORTANT: For claims to be processed and paid, the regional center must follow the POS and OPS claiming procedure developed by the Department. This includes the addition of sub codes that identify the specific Start-Up project for which a claim is submitted. [Attachments F, G & H]

SECTION 13: Additional Guidelines and Relevant Statute

13.1: Home and Community-Based Services Rules

When developing resources, regional centers must assure all new development follows Centers for Medicare and Medicaid Services (CMS) rules and in accordance with Code of Federal Regulations (CFR), Title 42, Section 441.530(a)(2)(v) (Home and Community-Based Setting), unless approved by the Department.

13.2: Statewide Specialized Resource Service

In accordance with WIC Section 4418.25, the Statewide Specialized Resource Service (SSRS) was created to track the availability of specialized residential development and clinical services. Pursuant to WIC Section 4418.25(b)(2), regional centers shall provide the Department with information about all specialty resources developed with the use of community placement plan funds and shall make these resources available to other regional centers. The process for accessing the SSRS is described in the Department's September 26,2012, letter to regional centers, entitled, Statewide Specialized Resource Services [Attachment C]. For more information regarding SSRS, contact the Department at ssrs@dds.ca.gov or (916) 654-1956.

13.3: Regional Center Performance

The Department will evaluate the CPP and CRDP performance success of the regional center based on a combination of factors that will measure placement activity, assessments completed, and resource development efforts that are aligned with the CPP and CRDP priorities outlined in these Guidelines. This will be taken into consideration when discussing funding and approval of future proposals.

QUESTIONS?

Contact: Department of Developmental Services
Office of Community Development

Phone: (916) 654-1956

Mailing Address: 1215 O Street, MS 7-20
Sacramento, CA 95814