

Far Northern Regional Center Home and Community-Based Services State Plan Amendment 1915i Follow-up Review Report

Conducted by: Department of
Developmental Services

Review Date: June 25, 2025



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SECTION I: REGIONAL CENTER RECORD REVIEW

The Department of Developmental Services (Department) conducted a follow-up review with Far Northern Regional Center (FNRC) on June 25, 2025, to ensure that issues raised during the collaborative review completed in June 2024 have been addressed. For the review period of April 1, 2024 through March 31, 2025, 20 total records were selected to assess if the findings in areas of 1.9.a and 1.9.b quarterly face to face contact and quarterly progress reports.

The sample records were 85 percent in overall compliance for the criterion rated for this review.

Summary of Findings

- 1.9.a Quarterly face-to-face meetings with the individual are completed for individuals living in community out-of-home settings, i.e., Service Level 2-7 community care facilities, family home agencies, or supported living and independent living settings. *[Cal. Code. Regs tit. 17, § 56047 (2023)]; [Cal. Code. Regs tit. 17, § 56095 (2023)]; [Cal. Code. Regs tit. 17, § 58680 (2023)]; (Contract requirement)*

Findings

Seventeen of the twenty (85 percent) applicable sample records of individuals had quarterly face-to-face meetings completed and documented. However, the records for three individuals did not meet the requirement as indicated below:

The records for individuals #6, #8, and #18 contained documentation of three of the four required meetings that were consistent with the quarterly timeline.

- 1.9.b Quarterly reports of progress toward achieving IPP objectives are completed for individuals living in community out-of-home settings, i.e., service Level 2-7 community care facilities, family home agencies, or supported living and independent living settings. *[Cal. Code. Regs tit. 17, § 56047 (2023)]; [Cal. Code. Regs tit. 17, § 56095 (2023)]; [Cal. Code. Regs tit. 17, § 58680 (2023)]; (Contract requirement)*

Findings

Seventeen of the twenty (85 percent) applicable sample records of individuals had quarterly reports of progress completed for individuals living in community out-of-home settings. However, the records for three individuals did not meet the requirement as indicated below:

The records for individuals #6, #8, and #18 contained documentation of three of the four required quarterly reports of progress that were consistent with the quarterly timeline.

Summary of Results

The results of the June 2025 follow-up review indicated that further action is required to ensure that quarterly face-to-face meetings and reports of progress are completed.

SECTION II: SPECIAL INCIDENT REPORTING

The records of the 20 individuals selected for the HCBS Waiver follow-up were reviewed to verify that special incidents have been reported. A supplemental sample of ten records were also reviewed to verify that special incidents have been reported within the required timeframes, that documentation meets the requirements of Title 17, California Code of Regulations, and that the follow-up was appropriate and complete. In addition, the monitoring team verifies that an incident report was completed for all individuals supported by FNRC who passed away during the review period.

Summary of Findings

FNRC reported all deaths for individuals on the waiver during the review period. FNRC reported all special incidents in the sample of 20 records selected for the HCBS Waiver follow-up review to the Department. FNRC's vendors reported all (100 percent) incidents in the supplemental sample to the regional center within the required timeframes. FNRC reported all (100 percent) incidents in the supplemental sample to the Department within the required timeframe. FNRC's follow-up activities on incidents in the supplemental sample were appropriate for the severity of the situations for all (100 percent) incidents.

Summary of Results

FNRC and their vendors are in compliance with the required timeframes for special incident reporting.