

October 13, 2025

G-2025-Case Management-006

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: PURCHASE OF SERVICE POLICY FOR AMERICAN SIGN LANGUAGE
TRAINING AND SUPPORT SERVICES

A new service, American Sign Language (ASL) Training and Support Services – Service Code 644, was established in a [July 2, 2025](#) directive. This service became available beginning September 2025. The attachment to this letter is a standardized purchase of service (POS) policy to be used by all regional centers for ASL Training and Support Service. The Department's standardized policy should be used as is, without modifications. Regional centers should proceed with adoption as provided, as use of the standardized POS policy by regional centers is considered approved by the Department. If a regional center desires to make changes to the attached policy, the Department will complete its typical review process for POS policies.

Pursuant to Welfare and Institutions Code (WIC) Section 4434 (d), the Department receives, reviews and approves regional centers' new or amended POS policies, other policies, guidelines, or assessment tools utilized by regional centers when determining the service needs of an individual. Regional centers that wish to change the attached policy should submit a POS Policy for ASL Training and Support Services to the Department within 90 days from receipt of this letter to oco@dds.ca.gov.

If regional centers have questions about this letter, contact your Primary Regional Center Liaison or the Office of Community Operations at oco@dds.ca.gov or (833) 421-0061.

Sincerely,

Original Signed by:

ERNIE CRUZ
Deputy Director
Community Services Division

Attachment

cc: Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors
Association of Regional Center Agencies