

August 15, 2025

Technical Bulletin #568

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: **Reporting Requirements for Generative AI Solutions**

This technical bulletin serves to inform regional centers that in alignment with the California Department of Developmental Services (DDS) strategic approach to emerging technologies and the updated Business Associate Agreement, all 21 Regional Centers (RCs) are required to submit any proposed Generative AI (GenAI) solutions for departmental review prior to implementation, or existing systems leveraging GenAI.

To facilitate this process, RCs must complete the online GenAI Reporting Form available on the [AST Site - ISO page](#). The submission should include a detailed description of the solution. This review is designed to ensure that all GenAI initiatives adhere to DDS standards for privacy, safety, and alignment with service objectives.

This reporting requirement applies exclusively to Regional Centers. External vendors and affiliated organizations are not authorized to use this form.

We appreciate your continued partnership in promoting secure, responsible, and forward-thinking innovation.

CONTACT: For questions or additional guidance, please contact the DDS Information Security Office at iso@dds.ca.gov.

Approval on file

JIM SWITZGABLE
Deputy Director/CIO
Information Technology Division

Attachment(s)

cc: Regional Center ISOs/ISO Backups