

October 24, 2025

Important notice from the Department of Developmental Services about:

RC BOARD OF DIRECTORS' TRAINING PLAN & REPORT

G-2025-Reporting Requirements-003

What to Know

The Department is required to review and approve how regional centers train and support all of their board members. This regional center (RC) guidance document details the annual board training requirements in the 21 contracts between the regional centers and the Department of Developmental Services (Department).

What's Changing

This directive does not change how individuals and families get services from their regional center.

By December 15 each year, regional centers agree to submit a comprehensive training plan for their board of directors to the Department.

- Annual board training plans need to detail all of the training topics for the year and the qualifications of anyone giving the training(s).
- Each RC's annual board training plan and schedule must be posted on the regional center's website.

Annually, each RC must also submit a report to the Department on the actual trainings provided to its board of directors during that calendar year.

- The training report is due by December 15 each year.
- A report template that RCs should complete each year is included with the full guidance document.

Questions?

RCs should send any questions on this guidance to their primary regional center liaison at the Department.

Learn More

Regional center reports are posted on the DDS website here:

<https://www.dds.ca.gov/transparency/monitoring-reports/>