

# Interagency Coordinating Council (ICC) on Early Intervention

Communications and Outreach Committee Minutes

January 21, 2026

[Meeting Recording](#)



# MEETING MINUTES

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## OPENING

- Welcome
- Housekeeping Items
- Introductions/Roll Call
- Review Agenda

## UPDATES FROM COMMITTEE CO-CHAIRS

- Robert Rochin welcomed everyone.
- Jasmine Suo shared housekeeping items, including how to access Spanish and American Sign Language (ASL) interpretation, how to share comments, and how to use chat.
- Jane Lee performed a roll call and invited any community representatives whose names were not called to email her at [jane.lee@dds.ca.gov](mailto:jane.lee@dds.ca.gov) to record their attendance.

## REVIEW PROGRESS ON NEW MEMBER ORIENTATION AGENDA AND POWERPOINT

- Robert Rochin provided a summary of the previous Communications Committee meeting on October 16, 2025.
  - At the previous meeting, Angela McGuire provided a history of the ICC and the documents that were created.
  - The committee presented the updated ICC mission statement, which was approved and posted to the website.
  - The committee made an action plan to develop ICC member orientation materials.

### Presentation of New ICC Member Materials

#### Newcomer Orientation Agenda

- Jane Lee shared the document on screen.

- Robert Rochin gave an overview and asked for feedback. He noted that the agenda will drive the PowerPoint slides.
- Historically, this agenda would be shared with members before the meeting as part of a larger packet. Robert Rochin suggested considering filming the orientation and making the video available asynchronously for increased accessibility. He also suggested having resources via Zoom or in person to welcome folks as they begin to attend the ICCs and to know what to expect.
- May add back the information on getting travel reimbursement for in-person participation, for example, how to use the Concur system.

## Feedback

- Yuuko Johnson suggested considering the wording of the packet.
  - Is this an orientation for parents or any new committee member? The word “newcomer” might feel related to being an immigrant/migrant. Consider changing it to something like “new member” instead.
- Robert Rochin stated that the goal was to diversify who is on the ICC. They could review based on whether someone is a parent or whether someone is working in the system. They will review the wording.
- Jule Maier stated that the subcommittees listed need to be updated and the content should be revised to be family-friendly language, for example, terms like “system fact sheets” might instead be “How does the ICC system work?” or “Fact sheets about how the ICC works.” The other titles are good, just wondering about the “systems” wording. She also stated a mentorship program would be helpful.
- Robert Rochin: Will review the wording and agreed that mentorship is helpful.
- A later comment from Nicole noted that a contact list would be helpful to include.
- Robert Rochin: Agreed that a contact list would be helpful.

## New Member Packet

- Jane Lee shared the document on screen.
- Robert Rochin noted that this packet was given to new members and includes:
  - The mission statement, which needs to be updated.
  - ICC history, which could be added to.
  - The Early Start structure.

- ICC members roles and responsibilities, including reimbursement information. Needs to be updated to show current committees. Could add a description of each committee and what participation would involve.
- Robert Rochin and Jane Lee noted that a link to the new member materials will be shared with the community representatives in the meeting minutes.
- Goal to translate the new member packet into multiple languages.

## Feedback

- Yuuko Johnson suggested space for questions and notes to help people process the information.
- Robert Rochin responded that the packet would be digital, but may offer printed copies with space for notes and perhaps reflection questions like “Which committee am I going to join?”

## New Member PPT

- Jane Lee shared the document on screen.
- Robert Rochin noted that the new material will be built from the older PPT on the screen. He hopes to add info on Family Voice and FRC involvement early on. Since it'll be recorded, he is wondering how to add clips from current ICC leadership and members. Yet, that might require more frequent updates and no budget for the work. Short videos on Zoom might work.
- The PPT includes:
  - ICC history and a lot of text content.

## Action Items:

- Within the documents presented, update the mission statement, revise some wording, and make additions such as committee descriptions.
- Share link to new member orientation materials in the meeting minutes for community representative review.

## PUBLIC INPUT

- There were no comments during this time.

## VOTING ON ANY PROPOSED ACTION ITEMS AND NEXT STEPS

- There were no action items to vote on.
- Robert Rochin noted the following:
  - A link to new member orientation materials will be shared for community representative review. Community Representatives are encouraged to be mindful that there's a need for more plain language and to identify sections of the PowerPoint that may work well as a recording.
- Jane Lee noted that the next ICC meeting and Communications meeting is February 5<sup>th</sup> and 6<sup>th</sup>.
- Meeting adjourned at 1 PM.

# MEETING ATTENDEES

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## APPOINTED MEMBERS PRESENT

Marie Poulsen

Suada Sergio (on behalf of Shanice Orum)

## COMMUNITY REPRESENTATIVES PRESENT

Debbie Sarmento

Julie Maier

Robert Rochin

Jadolphus Fraser

## INTERPRETERS PRESENT

Chelsea Hull, ASL

Jessica Poitevin, ASL

Marc Gutierrez, Spanish

## OTHERS PRESENT

Amy Jacobs-Schroeder

Heidy Llavore

Mini Nandakumar, DDS

Anne De Medeiros, DDS

Jane Lee, DDS

Nicole Bui

Brigida Salinas

Jasmine Suo, DDS

Nicole Davis

Chiakis Ornelas

Jenine Schmidt, WestEd

Patricia Idrugo

Desirae Carrera

Jennifer Ayari, DDS

Reyna Ambriz, DDS

Diana Le

Kaitlynn Truong

Rosanna Aragon

Doris Pineda

Lauren Libero, DDS

Ryan Digman, DDS

Elizabeth Villanueva

Marie Wecker, DDS

Yuuko Johnson

Hannah Rapp

Mika Harris

# Questions?

Contact DDS/Early Childhood and Youth Services Division

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