

December 31, 2025

P-2025-Reporting Requirements-003

TO: REGIONAL CENTER EXECUTIVE DIRECTORS
SUBJECT: SIR REGULATIONS UPDATE

On June 11, 2025, the Office of Administrative Law approved amendments to Special Incident Reporting (SIR) regulations under Title 17 of the California Code of Regulations, including Sections [54327](#), [54327.1](#), [56002](#), [56026](#), [56038](#), [56059](#), and [56093](#). This letter provides notice and guidance regarding implementation of these revised SIR regulations, which become effective May 1, 2026.

Below are links to resources available to help regional centers and vendors understand the new requirements:

- [Risk Management & Mitigation](#)
- [Regional Center SIR Reporting Guidelines](#)
- [Vendor SIR Reporting Guidelines](#)

This letter and the resources and guidelines above are the primary reference documents identifying reportable incidents, applying definitions, and promoting consistency in SIR reporting. Regional centers and vendors must prepare and update internal systems and procedures to be ready for full implementation of amended regulations by May 1, 2026, including:

- Adopt and operationalize the Reporting Guidelines
 - Use the Regional Center Reporting Guidelines to update internal policies, workflows, and training materials.
 - Provide vendors available resources that include the Vendor Reporting Guidelines and confirm their integration into vendor-level practices.
- Update internal reporting procedures and systems
 - Align electronic systems, forms, and classification fields with the incident categories and definitions.
 - Have all systems support timely reporting (24-hour verbal and 48-hour written) and documentation of follow-up.
- Enhance oversight and quality assurance mechanisms
 - Establish or update procedures to review SIR timeliness, completeness, and categorization accuracy.
 - Use findings to improve regional center performance and vendor technical assistance.
- Continue collaboration with the Department for monitoring and support
 - Participate in data review sessions and technical assistance activities
 - Prepare for ongoing collaboration to improve data collection, system enhancements, and analysis

Beginning in the Spring of 2026, there will be a series of trainings, webinars, and townhalls to support regional center staff, vendors, and the community in understanding and complying with the revised SIR regulations. These events will cover key changes in the SIR requirements and the Regional Center Reporting Guidelines that differ from the 2009 Reporting Alignment Project. They also will provide opportunities for technical assistance and additional clarification. Regional centers must have staff involved in SIR reporting procedures participate in one of the scheduled trainings.

Questions from vendors should be directed to their vending regional center. Regional centers may submit questions to the Department at ORM@dds.ca.gov.

Sincerely,

Original Signed by:

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Division of Population Risk, Quality Assurance, and Data Operations

Cc: Regional Center Administrators
 Regional Center Directors of Consumer Services
 Regional Center Community Services Directors
 Association of Regional Center Agencies