

February 05, 2026

D-2026-Quality Incentive Program-002

TO: REGIONAL CENTER EXECUTIVE DIRECTIORS

SUBJECT: QUALITY INCENTIVE PROGRAM – FINAL PROVIDER DIRECTORY  
LUMP SUM INCENTIVE PAYMENTS

As described in the Department of Developmental Services' (Department) September 2024 [correspondence](#), the Department has been collecting data and registering service providers in the Provider Directory, which is the online portal that will be used to input, store and view information about service providers statewide.

This directive provides instructions to regional centers for distributing lump sum incentive payments to service providers who completed both Steps 1 and 2 of the Provider Directory for vendor numbers validated in the online portal through November 30, 2024. The final lump sum incentive payment is calculated using the incentive tiers outlined on page 3 in the September 2024 [correspondence](#).

This incentive list includes all incentive payments for the Provider Directory measure in a comprehensive spreadsheet. Regional centers should disregard payments already made from the Wave 1 incentive list. Regional centers must reconcile the qualifying incentives in the attached spreadsheet with those already paid in the previous Provider Directory incentive list and should pay the difference between the amounts already paid and those newly listed in the attached spreadsheet. There will be no further updates or payment authorizations for this incentive, and the list attached reflects the total amount that is owed each service provider.

### **Incentive Payment Processing**

Regional centers are expected to issue incentive payments within 90 days of this directive. Payments should be made under fiscal year (FY) 2023-24 according to the subcode shown in the spreadsheet workbooks (PD1) uploaded to the Regional Center Portal SharePoint site. All claims must be submitted to the Department no later than May 15<sup>th</sup>, 2026 (this is a reverting year).

All payments made under the QIP are subject to fiscal review and/or audit. Please share these instructions with your administrative and fiscal staff responsible for issuing payments to providers.

Service providers should contact their regional center with any questions. Questions from regional centers regarding the Provider Directory lump-sum incentive payments may be directed to [QIPquestions@dds.ca.gov](mailto:QIPquestions@dds.ca.gov).

Sincerely,

*Original signed by:*

AARON CHRISTIAN

Chief of Population Risk, Quality Assurance, and Data Operations

cc: Regional Center Administrators  
Regional Center Directors of Consumer Services  
Regional Center Community Service Directors  
Association of Regional Center Agencies