

**March 16, 2026**

*Important notice from the Department of Developmental Services about:*

# CASE MANAGEMENT & FISCAL SYSTEM DATA COLLECTION

C-2026-Reporting Requirements-001

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## What to Know

Collecting identifying information (also called data) about individuals is required for submitting, processing, and approving federal claims. This data also helps us make sure we understand who receives services from regional centers and that we have correct contact information for everyone. Some examples of this kind of data are your name, date of birth, and Social Security number. Improving data in our system helps us deliver the important programs available through regional centers.

## What's Changing

This correspondence does not change how individuals and families receive services. This letter explains to regional centers how important it is for them to participate in different projects to improve the quality of data they collect. This means the Department is advising regional centers on how best to collect new data and how to clean up their older data.

- **Keeping Information Safe:** We know some people might worry about sharing their personal information. Everyone's information is protected and kept private by all state and federal privacy laws. Additional information about these protections can be found in the fact sheet on privacy protection.

## Questions?

Individuals and families with questions about privacy protections should contact their service coordinator.

## Learn More

Please review the materials on [the Department's privacy website](https://www.dds.ca.gov/general/hipaa) (<https://www.dds.ca.gov/general/hipaa>) to learn more about your privacy protections.

