

STABILIZATION, TRAINING, ASSISTANCE AND REINTEGRATION (STAR) MONTHLY CONFERENCE CALL PROCESS

To facilitate proactive communication, collaboration and planning for individuals served at the STAR homes, STAR transition meetings will be held regularly to discuss the progress of stabilization for each individual and plans for timely transition to the individual's long-term living arrangement. The meetings will support discussion in areas including, but not limited to: the individual's current length of stay at the STAR home; projected transition date; status/outcome of the comprehensive assessment; transition planning activities, including identified services/supports; necessary meetings/trainings; and any barriers to transition to the individual's long-term living arrangement. Attendees for each meeting, as detailed below, represent the minimum group required to participate. Additional participants, including community partners, will be included based on the needs of the individual and to ensure effective coordination and collaboration. Community partners may include: child welfare, educational partners, and county behavioral health. Twice per month (or as needed) calls for individuals with complex needs may be indicated.

Table Abbreviation Key:

- Department of Developmental Services (DDS): Safety Net/State Operated, STAR, Regional Resource Development Projects, Education Specialist
- Regional Center (RC): Service Coordinator, Program Manager, Director of Community Services and Director of Consumer Services
 - **Beginning at month nine (9), if there has been no identified provider and no successful referrals, RC Executive Directors will participate.**
- County Child Welfare (CW)
- County Behavioral Health (BH)

TIMELINE	Month 1-2	Month 3-5	Month 6-9	Month 10-13
REQUIRED ATTENDEES (Unless Indicated Otherwise)	<ul style="list-style-type: none"> • DDS • RC • CW 	<ul style="list-style-type: none"> • DDS • RC • CW 	<ul style="list-style-type: none"> • DDS • RC • CW • BH • Identified provider 	<ul style="list-style-type: none"> • DDS • RC • CW • BH • Identified provider
MEETING PURPOSE	Updates from the DDS STAR team regarding the individual, stabilization progress, historical baselines, strengths/projected needs relevant to transition planning.	Updates from the STAR team on stabilization progress. Focus on transition needs/services required to maintain stability in the identified setting and possible barriers/obstacles. Updates on referrals to potential providers.	Updates on the identified provider and referral status; if no provider has been identified, local generic resource partners should be included to comprehensively plan for services and supports. Identify potential barriers to transition and strategies to overcome them.	Updates regarding cross-training, transportation plans, transition dates, planned cross department coordination, and updates on service/support implementation.
OUTCOME	<ul style="list-style-type: none"> • Information sharing • Transition setting identified • Initial discussion of potential transition supports/services 	<ul style="list-style-type: none"> • Transition setting solidified • Begin referrals and discussions with providers • Build capacity for any potential unmet needs 	<ul style="list-style-type: none"> • Identification of at least one alternative transition plan (if transition not confirmed) • Confirm identified provider and providers for any additional services that will be needed for stabilization 	<ul style="list-style-type: none"> • Cross-training • Collaboration/coordination • Knowledge exchange
MINIMUM MEETING FREQUENCY	<u>PROVIDER IDENTIFIED:</u> Monthly <u>NO PROVIDER IDENTIFIED:</u> Twice Per Month or Monthly	<u>PROVIDER IDENTIFIED:</u> Monthly <u>NO PROVIDER IDENTIFIED:</u> Twice Per Month	<u>PROVIDER IDENTIFIED:</u> Twice Per Month <u>NO PROVIDER IDENTIFIED:</u> Weekly	<u>PROVIDER IDENTIFIED:</u> Twice Per Month (or as needed) <u>NO PROVIDER IDENTIFIED:</u> Weekly/Daily