

November 10, 2025

C-2025-Regional Center Operations-001

TO: REGIONAL CENTER BOARD PRESIDENTS  
REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: UPDATED REGIONAL CENTER AUDIT PROTOCOLS

The Department of Developmental Services (Department) has updated the protocols for conducting biennial regional center audits that started on or after July 1, 2025. These protocols, summarized in the attachment to this letter, describe the items and topics used by the department's auditors when conducting these audits.

Updated protocols remove items historically reviewed that either no longer are mandated by law or are duplicative of items reviewed by other sections within the Department. These updated protocols will allow audit staff to focus on testing fiscal compliance and regional center internal controls. As a reminder, the schedule for these biennial audits of regional centers is maintained in the "Audits and Reviews" section on this webpage: <https://www.dds.ca.gov/transparency/monitoring-reports/>.

The Department appreciates your ongoing cooperation with these audits, and ongoing partnership in assuring our fiscal responsibility with taxpayer resources. Regional center questions about these audits and updated protocols may be submitted to [AuditServices@dds.ca.gov](mailto:AuditServices@dds.ca.gov).

Sincerely,

*Original Signed by:*

JIM KNIGHT  
Deputy Director  
Administration Division

Attachment

cc: Regional Center Administrators  
Regional Center Directors of Consumer Services  
Regional Center Community Services Directors  
Association of Regional Center Agencies