

Interagency Coordinating Council (ICC) on Early Intervention

Quarterly Meeting

May 8, 2026



HOUSEKEEPING



Interpretación en español: haga clic en el globo blanco en la parte inferior de la pantalla con la etiqueta "Interpretation." Luego haga clic en "Spanish" y seleccione "Mute original audio."



ASL interpreters have been "Spotlighted" and live closed captioning is active

- Raise hand, say first name and **speak slowly**



This meeting is being recorded



Materials are available at: <https://www.dds.ca.gov/services/early-start/state-icc-on-early-intervention-overview/>



Submit written comment via email to: earlystart@dds.ca.gov



HOUSEKEEPING-INTERPRETATION SERVICES

ASL INTERPRETERS

- ASL interpreters will be spotlighted during the meeting.

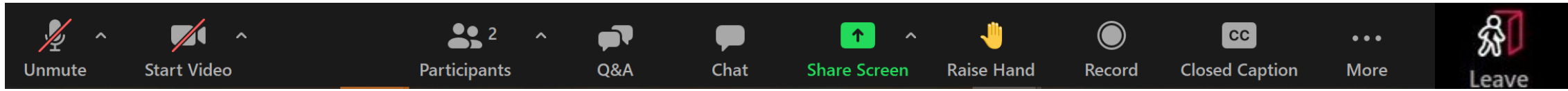
WHEN SPEAKING

- Please introduce yourself by stating your full name and who you represent.

PLEASE SPEAK SLOWLY

- To support our interpreters with accurately interpreting the information discussed during the meeting, please speak slowly.

ZOOM TIPS



Unmute mic only when it's your turn to speak



Turn your webcam on/off



Chat is available for all attendees; send chats to "Everyone"



During public comment, please use the raise hand feature



Leave the webinar at the end of the meeting

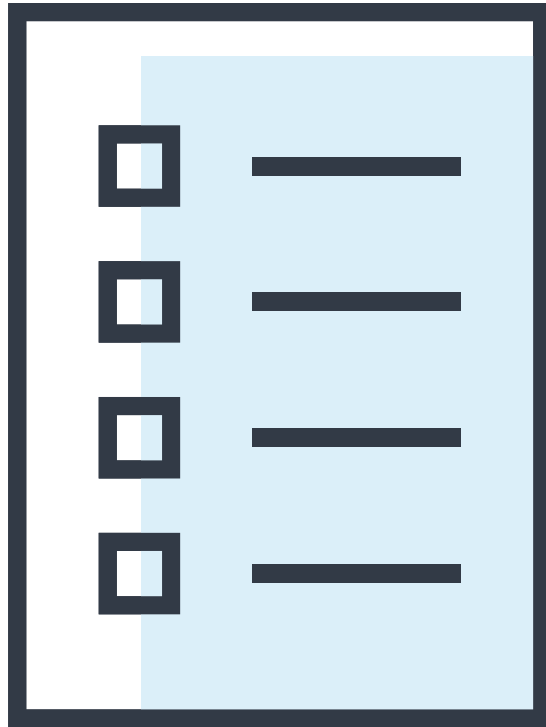


- Features will vary based on the version of Zoom and device you are using
- Some Zoom features are not available for telephone-only participants

ROLL CALL



AGENDA



- Welcome, Housekeeping Items, and Roll Call
- Review Agenda
- Review ICC Mission and Purpose
- Introduction of Meeting Theme: **Transitions**
- Committee Reports
- Public Input
- **Break**
- Presentation: Early Start Personnel Manual
- Presentation: Eaton Wildfire Recovery Update
- Presentation: Part C to B Transition Materials
- Recap and Closing remarks

ICC MISSION AND PURPOSE



To promote and strengthen a coordinated system of services and supports for infants and toddlers, birth to three years old, who have or are at risk for a disability and their families. We are committed to a relationship-based, family-centered approach that fosters meaningful partnerships between families and professionals and encourages effective interagency collaboration.

ICC MISSION AND PURPOSE



As an advisory body to the California Department of Developmental Services (DDS), the Interagency Coordinating Council (ICC) seeks input and guidance from a diverse group of stakeholders. By incorporating a wide range of lived experiences and perspectives, we aim to ensure that our recommendations are inclusive, culturally responsive, accessible, and reflective of the needs of all communities we serve.

MEETING THEME

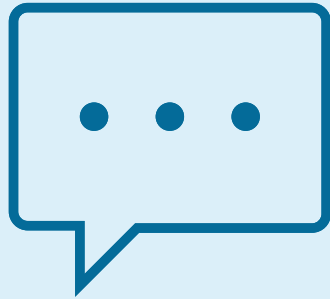
Transitions





ICC Committee Reports

- Improving State Systems Committee
- Communications Committee



PUBLIC INPUT



Public Input Guidelines

Comments Can be in Writing or Spoken

All comments are published as part of the public record and posted on the ICC website in the form of meeting minutes

Each Person has 2 Minutes to Comment

We want to make sure there's time to hear from everyone. Longer comments? Submit them in writing to ensure your full message is shared

Commenting on Behalf of Others

One person is welcome to share input from others, please just be mindful of time, summarize key points and turn in any written statements

Please Be Specific

A clear statement-including specific suggestions for addressing any concerns you may have- is most helpful

Want to share a PowerPoint or Video as Part of Your Public Comment at a Future Meeting?

Email EarlyStart@dds.ca.gov at least 14 days in advance with any audio/visual needs



Housekeeping-Interpretation Services

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BREAK
Return by 10:00 am



EARLY START PERSONNEL MANUAL (ESPM)



May 8, 2026

Updating California's Early Start Personnel Manual (ESPM)

Recommended Text Revisions, Design Considerations, and Dissemination Strategies for ICC Review and Input

Jamie Michaud, Program Manager
Angela McGuire, Project Director



Presentation Agenda

- Overview of the Advisory Group
- Summary of Recommendations:
 - Text Revisions
 - Design Considerations
 - Dissemination Strategies
- Wrap-Up and Next Steps



Overview of the Advisory Group



Advisory Group Members

- Frances Vasquez
- Apple Sepulveda
- Kristy Gose
- Yvette Baptiste
- Edyth Gallardo
- Fran Goldfarb
- Tanea Robinson
- Cindy Collado
- DJ Tomko
- Robert Rochin
- Aubyn Stahmer
- Jazmine Blackman
- Dane Fitzmorris
- Diane Williams
- Julie Rems-Smario
- Lisa Gonzales



Mission of the Advisory Group

To provide recommendations to California's Interagency Coordinating Council (ICC) for revising the Early Start Personnel Manual (ESPM)



ESPM Revision Roadmap

Workshop 2

Collect advisory group input on recommended revisions to **The Early Intervention Team**.

Workshop 4

Collect advisory group input on recommended revisions to **Principles and Competencies**.

ICC Review & Input

Present revised text and design/dissemination recommendations to ICC.



Workshop 1

Collect advisory group input on recommended revisions to the **Introduction**.



Workshop 3

Collect advisory group input on recommended revisions to **Personnel Entry & Advancement Pathways**.



Workshop 5

Collect advisory group input on recommended revisions to **Resources** and dissemination planning.



Recommended Text Revisions



Recommended Text Revisions (1 of 3)

- Add language specific to **SB 210/LEAD-K coordination**.
- Add information about **Early Intervention Technician** role.
- Include where early intervention personnel can access **training/professional development** opportunities.
- Address specific needed additions to the **Early Intervention Personnel Core Knowledge**.
- Offer **resources/bibliography** items that are hyperlinked and strengthen practices.

Recommended Text Revisions (2 of 3)

- Revise content to **center on families**.
- Revise to **use plain language**.
- Update **terminology** and revise/expand the **glossary** as needed.
- Make **early intervention personnel career paths** easier to understand.
- Condense content on **Six Foundational Principles** into one location/section.

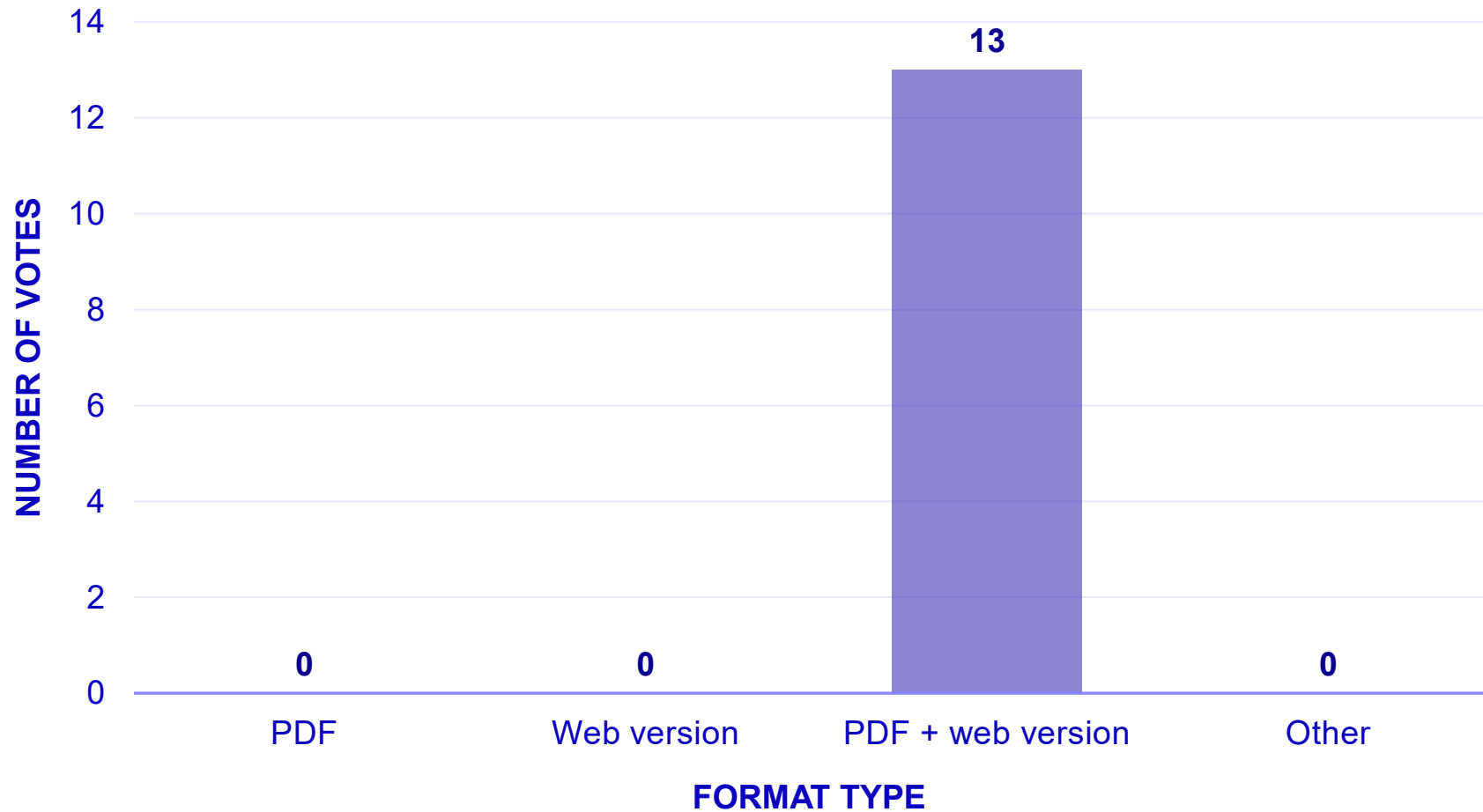
Recommended Text Revisions (3 of 3)

- Streamline content of **Early Intervention Personnel Competencies**.
- Use stronger competency language (e.g., “**understands**,” “**demonstrates**”) rather than “**is aware**” for Early Intervention Personnel Competencies.
- Identify sections that would benefit from **graphics/images** (i.e., revise format/presentation).
- Remove **redundancies** (i.e., duplicative or repetitive content).

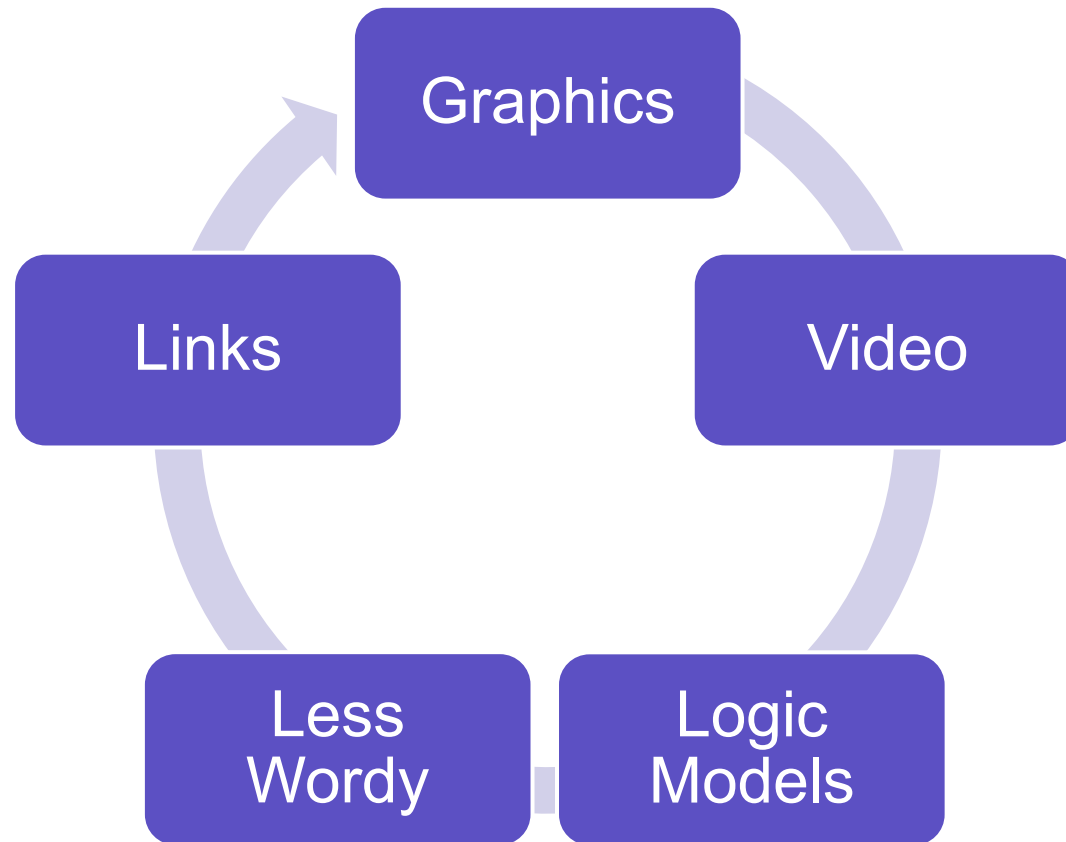
Recommended Design Considerations



What is the recommended format for the updated ESPM?



What design changes would make the manual more useful?



Design Recommendations (1 of 3)

- **Use plainer, less academic writing:** Simplify wording, be more concise, and keep only necessary information.
- **Increase visual supports:** Add/expand graphics, charts, flowcharts, conceptual frameworks, logic models, illustrations, and real pictures.
- **Improve navigation and findability:** Add a table of contents (with links for digital), indexing, and “maps” to help users find info quickly.

Design Recommendations (2 of 3)

- **Make the design more readable and engaging:** Larger text, more/bolder color, clearer callouts for key points, and an overall more visually appealing layout.
- **Strengthen digital accessibility:** Ensure electronic accessibility; add more hyperlinks; use endnotes for legal citations; include videos via links/QR codes and supplemental video content.

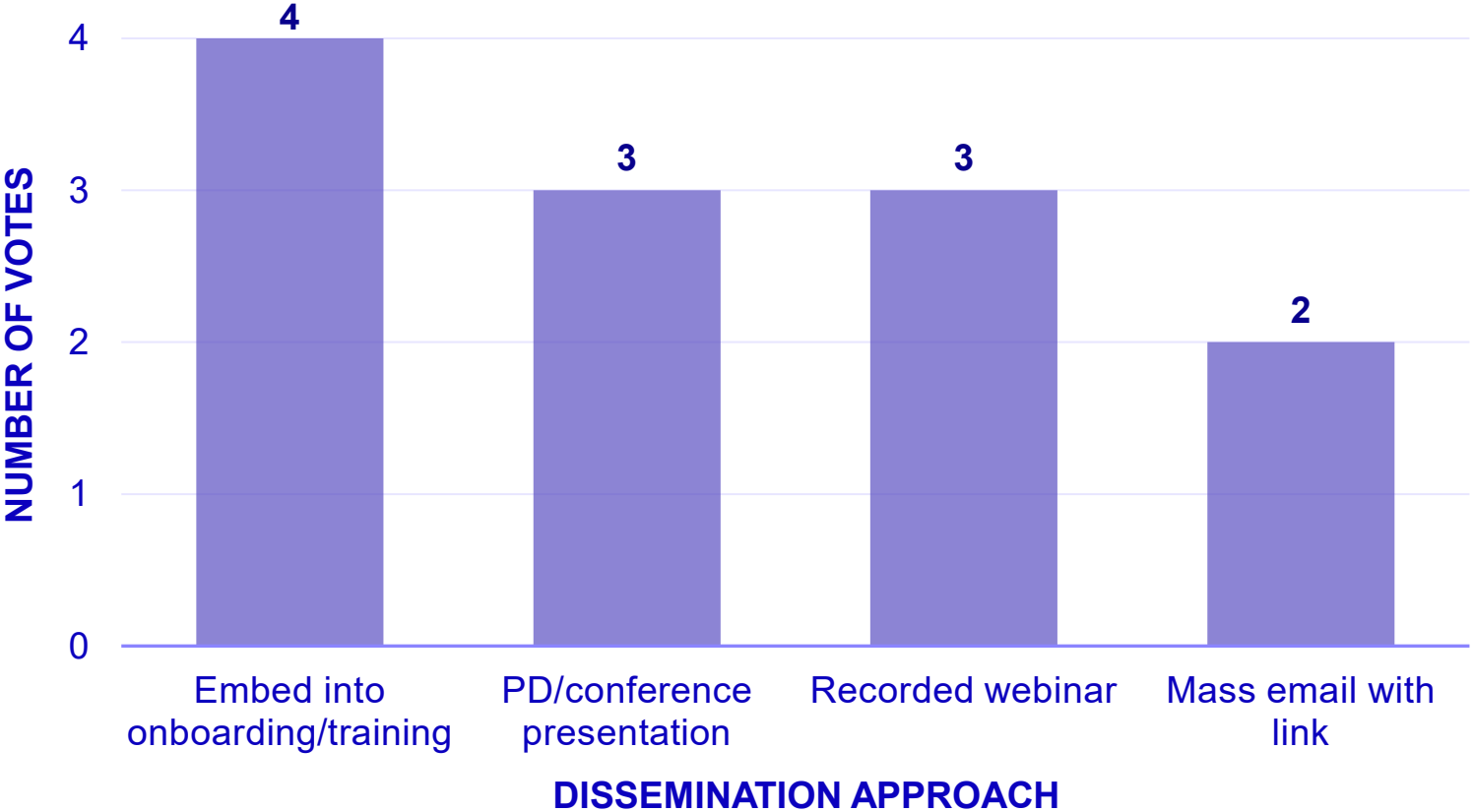
Design Recommendations (3 of 3)

- **Add targeted content aids:** Include an “update yourself” section; add a category focused on language users and guidance on use of interpreters.
- **Ensure role representation:** Confirm the guide reflects all therapist roles and Regional Center service coordinators.

Recommended Dissemination Strategies



What is the most effective dissemination approach for rolling out the revised manual to the field?



Dissemination Recommendations (1 of 3)

- **Increase awareness and dissemination:** Ensure all Regional Center staff, vendored providers (including supervisors), and families receive the manual; use consistent statewide distribution channels (e.g., DDS/CDE → regional centers/vendors/infant development programs)
- **Require standardized onboarding and training:** Implement a statewide mandatory introductory training/certificate tied to the manual (it's a tool, not standalone); require participation from regional centers and vendors (e.g., multiple reps; offer trainings at least twice)

Dissemination Recommendations (2 of 3)

- **Secure high-level endorsement and buy-in:** Obtain formal adoption/endorsement from DDS and other relevant state agencies and build support with parent and vendor groups
- **Create clear implementation supports and accountability:** Define who answers questions, who trains others, and how use/compliance will be monitored across regional centers and vendors
- **Keep it concise and updated:** Make the manual digestible with an ongoing update process as a living document

Dissemination Recommendations (3 of 3)

- **Address variation across Regional Centers:** Build structures for cross-RC collaboration and a shared baseline standard while acknowledging differing local criteria and communication practices
- **Resource the rollout:** Plan for implementation supports (communication campaigns, time/funding) given provider workload, shortages, and training capacity constraints

Wrap-Up



What matters most in updating the ESPM?



Next Steps

- ICC members are invited to **review draft of revised ESPM and send input on text revisions and design/dissemination** to Jamie Michaud at jmichau@wested.org by **May 22nd**.
- WestEd will **integrate ICC input to ESPM text** and submit to DDS for review and approval by **May 30th**.
- DDS will **provide edits to or approval** of text revisions by **June 19th**.
- WestEd will **integrate final DDS edits** and submit final text to DDS graphic designer to initiate design phase by **June 30th**.



Post-Production Activities

- A final draft of revised manual will be posted with the agenda prior to the **November ICC meeting**.
 - Systems Committee will include as Action Item on ICC agenda.
- If approved by the ICC, DDS will **complete translation and finalize 508 compliance formatting**.
- Once finalized, **dissemination will begin**.



Thank you for your time
and commitment!

EATON WILDFIRE RECOVERY UPDATE

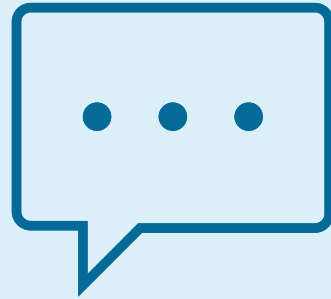
Yvonne Gratianne, San Gabriel/Pomona Regional Center



PART C TO B TRANSITION MATERIALS

Scott Turner, CalECSE





CLOSING COMMENTS

For more information, please contact the
BABYLINE: 1-800-515-BABY (2229) or
earlystart@dds.ca.gov

For Children and Youth, please contact
childrenandyouthtransitions@dds.ca.gov