

Collection of Personal Information. The California Department of Developmental Services (DDS), Provider Directory (PD) is collecting the personal information requested on this form under the authority of the Code of Federal Regulations (CFR), Title 42, Part 455; California Code of Regulations, title 17, section 54311; Welfare & Institutions Code sections 4407 and 4648.12.

Use of Personal Information. This information is required to process provider applications, verify applicant qualifications, evaluate vendorization eligibility, communicate with applicants, maintain provider and vendor records, support regional centers review activities, and administer the Provider Directory and standardized Vendorization. Please do not provide any additional personal information that is not requested in this form.

Sharing of Personal Information. [The Department of Developmental Services (DDS) may share personal information with regional centers and applicants as necessary to process and administer Provider Directory (PD) and Standardized Vendorization (SV) applications, verify information provided by applicants, support Vendorization determinations, maintain program records, and administer program operations. **Information Privacy.** As a covered entity and provider of health care as well as state agency, it is the policy of the DDS to limit the collection and safeguard the privacy of personal information collected or maintained by DDS. DDS' information management practices conform to the requirements of the Health Information Portability and Accountability Act, Lanterman Developmental Disabilities Act, the California Medical Information Act, the Information Practices Act at Civil Code section 1798 et seq., Public Records Act at Government Code section 7920.000 et seq. (Public Records Act), Government Code sections 11015.5 and 11019.9, and other applicable laws pertaining to information privacy.

For more information on the principles DDS follows when collecting and managing personal information please see [the DDS Privacy Policy Statement](#).

Free privacy protection and computer security resources are available to you at: [Consumer Privacy Resources | State of California - Department of Justice - Office of the Attorney General](#) and [Is Your Computer Secure? | State of California - Department of Justice - Office of the Attorney General](#)

Updates to this Notice of Collection. From time to time this Notice may be edited to comply with regulatory requirements, accommodate new technologies/industry practices, or to reflect any changes in how we process or share information. Any changes to this Notice will be effective when we post the revised Notice on [DDS - Terms and Conditions - Provider Directory](#)

The Effective Date states when this Notice came into effect and serves as notice of any updates. Your use of the Provider Directory (PD) and Standardized Vendorization (SV) following these changes means you accept the revised Notice.

Access to Your Information. You have the right to review records containing the information that you provided to the Provider Directory (PD) and Standardized Vendorization (SV). If you have questions, comments, or would like to request access to your submitted information, or

Provider Directory

Notice on Collection

would like additional information regarding the location of your records and the categories of persons who use the information in those records, you may contact:

Department of Developmental Services

Phone: (844) 469-9022

Email: providerdirectory@dds.ca.gov