

July 20, 2026

SENT VIA EMAIL ONLY

Deanna Mobley, Interim Executive Director
North Bay Regional Center
610 Airpark Road
Napa, CA 94558

Dear Deanna Mobley:

This letter is to convey the results of the Department of Developmental Services' (Department) review of the Early Start Program at North Bay Regional Center (NBRC). This review was conducted through the Department's Self-Assessment Monitoring (SAM) system January 9, 2026 through March 4, 2026 to ensure that California meets Part C of the Individuals with Disabilities Education Act (IDEA) requirements.

NBRC completed a self-assessment of 70 records through SAM. This consisted of 35 regular records and 35 transition records. The Department verified the documentation and the findings for each of the 70 records. The Department identified findings of noncompliance in the following areas:

- Timely provision of services,
- Individualized Family Service Plans (IFSP)
- Early intervention services must be provided in the natural environment, and
- location of all early intervention services must be identified on the IFSP.

The details of the findings are in Monitoring Report Summary (see the Attachment).

Required Action:

The U.S. Department of Education's Office of Special Education Programs (OSEP) requires the state lead agency, the Department, to verify correction of noncompliance based on the individual child level (prong 1) and the systemic level (prong 2) as soon as possible, and no later than one year from the date of this letter. A plan, signed by you, addressing the systemic level (prong 2) areas of noncompliance is required to be submitted to the Department within 30 days of the date of this letter.

As part of the plan of correction, NBRC should identify and address the root cause of noncompliance on each outstanding finding. Identifying the root cause ensures that corrective actions are meaningful and effective. Please forward the required evidence of clearance on each of the outstanding individual findings (prong 1) as soon as it is available (if applicable). The Department will require NBRC to provide subsequent records to clear the systemic level findings. In addition, please see recommendations listed on page 6 of the monitoring report.

Thank you for your cooperation during the monitoring review of the Early Start program at NBRC and your commitment to serving children and families. If you have any questions, please contact Reyna Ambriz, Early Start Branch Manager, at (916) 651-0364, or by email at Reyna.Ambriz@dds.ca.gov.

Sincerely,

Original Signed by

MARICRIS ACON
Deputy Director
Early Childhood and Youth Services Division

Attachment

cc: Martha Valdez, Board President, NBRC
Christie Null, NBRC

**EARLY START MONITORING REPORT SUMMARY
NORTH BAY REGIONAL CENTER**

DATE OF REVIEW: JANUARY 9 – MARCH 4, 2026

FINAL REPORT DATE: JULY 20, 2026

ITEMS AT 100% COMPLIANCE				
REQUIREMENT		RECORDS IN COMPLIANCE	TOTAL RECORDS REVIEWED	COMPLIANCE PERCENTAGE
R1	Obtained written parental consent for evaluation/assessment. 34 Code of Federal Regulations (CFR), Sections 303.321(a) and 303.420(a)(2)	35	35	100%
R2	Initial evaluation determined the infant's or toddler's level of functioning in all developmental domains, including hearing, vision, and health. CFR, Sections 303.21, 303.24, 303.310, 303.321 and Title 14, California Early Intervention Services Act (CEISA) Section 95014	35	35	100%
R3	Initial assessment for service planning identified unique strengths and service needs in all five developmental domains, including hearing, vision, and health, prior to the initial Individualized Family Service Plan (IFSP). 34 CFR, Sections 303.21, 303.24, 303.310, 303.321 and Title 14, CEISA Section 95014	35	35	100%
R4	Written notice of the IFSP meeting. 34 CFR, Section 303.342(d)(2)	35	35	100%

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ITEMS AT 100% COMPLIANCE				
REQUIREMENT		RECORDS IN COMPLIANCE	TOTAL RECORDS REVIEWED	COMPLIANCE PERCENTAGE
T1	The IFSP included timely transition steps and services. 34 CFR, Sections 303.209(d) & (e) and 303.344(h)	35	35	100%
T3	Transition Conference occurred in a timely manner, and the Local Educational Agency (LEA) was invited to the transition meeting. 34 CFR, Section 303.209(c)(1)	35	35	100%
O3	Parental consent was obtained prior to the provision of services. 34 CFR, Section 303.342(e)	35	35	100%

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CLEARED FINDINGS Findings cleared prior to the issuance of the report. No further action is required.							
REQUIREMENT		ORIGINAL RECORDS IN COMPLIANCE	TOTAL RECORDS REVIEWED	ORIGINAL COMPLIANCE PERCENTAGE	SUBSEQUENT RECORDS IN COMPLIANCE	TOTAL SUBSEQUENT RECORDS REVIEWED	SUBSEQUENT COMPLIANCE PERCENTAGE
R5	Initial IFSP meeting was conducted within the 45-day timeline. 34 CFR, Sections 303.310 and 303.342(a)	32	35	91.43%	■	■	100%
T2	Timely notification to the LEA. 34 CFR, Sections 303.209(b) and 303.401(d)	34	35	97.14%	■	■	100%

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NONCOMPLIANCE

North Bay Regional Center must clear findings on both the child-specific and systemic levels. Systemic level findings must be cleared as soon as possible but no later than one year from the final report date. **A Plan of Correction and subsequent review are required to clear these items.**

REQUIREMENT		RECORDS IN COMPLIANCE	TOTAL RECORDS REVIEWED	COMPLIANCE PERCENTAGE	PRONG 1 (CHILD-SPECIFIC)	PRONG 2 (SYSTEMIC)
					OUTSTANDING	OUTSTANDING
R6	Timely provision of services. 34 CFR, Sections 303.344(f)(1) and 303.420(b)(2), Title 17, California Code of Regulations (CCR), Section 52109(b)	27	35	77.14%	X	X
R7	The IFSP included the frequency and length for all early intervention services. 34 CFR, Section 303.344(d)(1)(i)	28	35	80.00%		
R8	Early intervention services are provided in the natural environment or the IFSP contains an appropriate justification when services are not provided in a natural environment. 34 CFR, Sections 303.26, 303.126 and 303.344(d)(1)(ii)	28	35	80.00%	X	X
O4	Location of all services is specified on the IFSP. 34 CFR, Section 303.344(d)(1)(iii)	29	35	82.86%		

Key:

R – “Regular” corresponds to the Regular Review Tool item, followed by the number of the Regular Review Tool item (ex.- R1 refers to the Regular Review Tool item number 1).

T – “Transition” corresponds to the Transition Review Tool item, followed by the number of the Transition Review Tool item (ex.- T3 refers to the Transition Review Tool item number 3).

O – “Other” refers to an additional finding, not included in the Regular or Transition review tools.

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OUTSTANDING INDIVIDUAL FINDINGS (PRONG 1)

RR#	UCI	ITEM R6 Timely Provision of Services	ITEM R8 Natural Environment
RR 03			X
RR 12			X
RR 17			X
RR 18		X	
RR 24		X	X
RR 32			X

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RECOMMENDATIONS

Considering what is outlined above, the Department recommends NBRC to align practices/procedures related to:

- Timely provision of services,
- IFSP included frequency and length for all early intervention services,
- early intervention services are provided in the natural environment, and
- location of all services is specified on the IFSP.

For further information, the Department encourages NBRC to further review available technical assistance resources related to the IFSP. These resources include but are not limited to:

- IFSP Resources through the Early Childhood Technical Assistance Center: [ECTA Center: Individualized Family Service Plan \(IFSP\)](#)
- Educational & Developmental Intervention Services IFSP Process Guidance Handbook: [EDISIFSPProcessGuidanceHandbook.pdf](#)

As required by 34 Code of Federal Regulations (CFR) 303.344(f)(1), 303.420(b)(2), 303.344(d)(1)(i), 303.26, 303.126, 303.344(d)(1)(ii), 303.344(d)(1)(iii), Title 17, California Code of Regulations (CCR), Section 52109(b)